

**Date & Time:**

Tuesday, November 18<sup>th</sup>, 2025 @ 5 pm via Teams.

**Members:**

<b>Member</b>	<b>Company</b>	<b>Location</b>	<b>2025-26 NICC Board Positions</b>	<b>Attendance</b>
Greg Jonuk	Ministry of Forests	PG	Vice-Chairperson	Present
Judy Carlson	-----	PG		Present
Neil Brooks	Canfor	PG		Present
Jeff Ernst	North Area, Ministry of Forests	PG		Present
Taylor-Jean Rankin	DSS Resource District, Ministry of Forests	Smithers	Scribe	Present
Matthew Colley	Strategic Natural Resource Consultants Inc.	PG		Present
Andrew Ambery	West Fraser	Quesnel	Chair	Present
Nathan Beckley	Spectrum Resource Group Inc.	PG		Regrets
Julie Lamoureux	Ministry of Forests	Dawson Creek		Present
Max Hamelin	Ministry of Forests	Houston		Present
Guillaume Dessureault Hamelin	Bigfoot Reforestation	Telkwa		Regrets
Trevor Horne	Meraki Resources	PG		Present

Andrew Potter	IFS	PG	Past President	Present
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### **Agenda:**

#### 1. Venue Planning (Ramada)

- Based on numbers from 2025 and current unsettled economic environment, we can likely plan on staying status quo on registration numbers (not larger).
- We can likely stay with Ramada, talks about using UNBC but logistical issues for catering
- Potter to send Ambery booking info for Ramada and catering, Ambery will take this on.
- Ramada will put together estimate for same service as last year, Ambery to follow up with Ramada on the estimate

#### 2. Registration fee

- Should there be an increase in registration fee to help additional costs
  - Figuring out financial information from Matt first
- Could we apply for grants to limit incremental registration increases?
  - Neil will look into possibilities for provincial funding
  - Add a disclaimer to square for photos
- Cost for registration is roughly \$205 to \$210 if registration numbers say the same based on Matt's rough estimates from financials
- SITKA profit margin (Neil will inquire)

#### 3. Field Site

- Current site, Gravel Pit Lake
  - Is this site overused?
- Think of possible alternatives that facilitate good parking as well as proximity and accessibility
  - Julie had some suggestions
- Snowmobile club area on Pinkle Road is a good idea, would need to recce the area prior to committing to it
  - Would need to ask snowmobile club prior to using it
  - Potter can reach out to the club to secure the site for Wednesday May 6th
- All in favour of moving the field site to the snowmobile club site

#### 4. Conference speakers/presenters

- Start looking for speakers (all)
- Suggestions for topics, 30mins slots but negotiable on time, teams.virtual platform is compatible, presenter is covered for meals and registration fee everyone reach out to your possible presenters

#### **Topics**

**everyone reach out to your possible presenters**

- Pileated woodpeckers (Andrew Ambery)
- Non-Timber Forest Products/FN medicinal forest resources (Andrew Ambery/Trevor Horne) Ambery will talk with Nakaz'adli and Trevor can reach out to Nations Meraki works with i.e. Wet'suwet'en
- Biologist in the Peace, Bats and Bat Roosts in Trees. She said she would be interested in presenting (Julie)
- Survival or safety talk from PG SAR (Julie)
- Provincial Wildfire Update (Greg)
- Wildfire rehab implementation post wildfire. Contact Kyle Miller. (Taylor)
- Timber Pricing Branch cruising manual updates Jason Smith/Mike Widdel (Greg)
- Timber Pricing Officer (TPO) like Frank Caffery overview on Appraisals (Jeff)

#### 5. Marketing campaign

- Matt is going to brainstorm and put something together for a way to attract more registrants - possibly creating something for instagram.
- Something like a mass email to past registrants to remind them to sign up for the NICC through an NICC email.
  - Make a gmail for NICC (Matt)
  - Post gmail for NICC to website (Jeff)
- Videographer to promote NICC (Neil)

#### 6. Work Breakdown List/Sheet

- Andrew Potter will look at the list and let the group know what needs to be added, if anything comes up
- everyone look at the Work Breakdown and take on some tasks
- Green box = done (put your name on things as well so we know)
  - Might want to change this colour, there is already a colour coding key

#### 7. Action Items

Item #	Action Items	Assigned To	Status	Comments
1	Follow up with Ramada	Andrew Ambery	Assigned	Ambery to follow up with Ramada on the estimate for event
2	Registration photo disclaimer on square	Neil Brooks	Assigned	Add a disclaimer to square for photos
3	Provincial grant funding	Neil Brooks	Assigned	Neil will look into possibilities for provincial funding
4	Snowmobile club	Andrew Potter	Assigned	Potter can reach out to the club to secure the site for Wednesday May 6th

5	Create NICC Marketing Email	Matt Colley	Assigned	<ul style="list-style-type: none"> <li>- Instagram</li> <li>- Facebook</li> </ul>
6	Create gmail account for NICC	Matt Colley	Assigned	
7	Post NICC email to website	Jeff Ernst	Assigned	Coordinate with Matt on email address
8	Reach out to presenters	ALL	Assigned	TR confirmed Kyle Miller for rehab
9	Exec meet with BMO to sign the signing authority form	Andrew A Greg J Matt Colley Neil Brooks	Ongoing	Waiting on BMO to give green light for people to sign, Andrew Potter will let folks know when the green light is flashed

Next Meeting (Dec 16)

Meeting adjourned @ 18:19