

# NICC Meeting Minutes

## Date & Time:

- Tuesday, December 16<sup>th</sup>, 2025 @ 5 pm via Teams.

## Board Member Attendance:

Member	Company	Location	2025-26 NICC Board Positions	Attendance
Greg Jonuk	Ministry of Forests	PG	Vice-President	Present
Judy Carlson	-----	PG	Secretary	Present
Neil Brooks	Canfor	PG	Registrar	Present
Jeff Ernst	North Area, Ministry of Forests	PG	Director At Large	Present
Taylor-Jean Rankin	DSS Resource District, Ministry of Forests	Smithers	Secretary Support	Present
Matthew Colley	Strategic Natural Resource Consultants Inc.	PG	Treasurer	Regrets
Andrew Ambery	West Fraser	Quesnel	President	Present
Nathan Beckley	Spectrum Resource Group Inc.	PG	Director At Large	Regrets
Julie Lamoureux	Ministry of Forests	Dawson Creek	Director At Large	Present
Max Hamelin	Ministry of Forests	Houston	Director At Large	Present
Guillaume Dessureault Hamelin	Bigfoot Reforestation	Telkwa	Director At Large	Regrets
Trevor Horne	Meraki Resources	PG	Director At Large	Present

## Guest Attendees:

Member	Company	Location	2025-26 NICC Board Positions	Attendance
Andrew Potter	IFS	PG	Past President	Present

## Agenda:

1. Approval of Previous Meeting Minutes.
  - Minutes reviewed and accepted by all.
2. Review of outstanding action items (below).

Item #	Action Items	Assigned To	Status	Comments
1	Follow up with Ramada.	Andrew Ambery	Assigned	Complete, Estimate forwarded to group
2	Registration photo disclaimer on square.	Neil Brooks	Assigned	Add a disclaimer to square for photos.  Field day morning gathering: Note that photos may be taken and if there are issues with your photo being taken/used by the NICC.

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3	Provincial grant funding.	Neil Brooks	Assigned	<p>Neil will look into possibilities for provincial funding. There are opportunities but the deadline for them is too tight for this year but will look at it for next year. Community Forests might have funding available.</p> <p><b>Sponsorship/Supports:</b> Ramada does give us a discount on costs (room rental, room rates, parking validation), IRL donates a door prize, PWB donates beer. We should thank those that support our conference during the day.</p> <p><b>ACTION ITEM: Judy to put together a slide for “thanks to our supporters”.</b></p>
4	Snowmobile club.	Andrew Potter	Assigned	<p>Potter can reach out to the club to secure the site for Wednesday May 6th. The site has been secured for May 6th. Members know that there will be 100+ people on site and to be cautious with quad use. Note: before April the site should be validated. We need to confirm that it will work for the conference.</p> <p><b>ACTION ITEM: Andrew to have a look at the snowmobile club site and provide thoughts on suitability.</b></p>
5	Create a NICC Marketing email.	Matt Colley	Assigned	<ul style="list-style-type: none"> <li>- Instagram</li> <li>- Facebook</li> </ul>
6	Create a gmail account for NICC.	Matt Colley	Assigned	
7	Post NICC email to the website.	Jeff Ernst	Assigned	Coordinate with Matt on email address.
8	Reach out to presenters.	ALL	Assigned	<ul style="list-style-type: none"> <li>- Andrew Ambery - Bird RP Bio is available for a presentation.</li> <li>- Taylor R - confirmed Kyle Miller for Wildfire Rehab.</li> </ul>
9	Exec meet with BMO to sign the signing authority form.	Andrew Ambery Greg Jonuk Matt Colley Neil Brooks	Ongoing	<p><b>Andrew Ambery - Ongoing</b></p> <p>Waiting on BMO to give green light for people to</p>

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				sign, Andrew Potter will let folks know when.
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## 3. Venue Planning (Ramada)

- Ramada will put together an estimate for the same service as last year. Andrew Ambery to follow up with Ramada on the estimate. **Ramada supplied BEO and full AGM estimates on November 11. Total estimate is at ~\$15000.00 see estimate for details.**

## 4. Registration Fee

- Should there be an increase in registration fee to help with additional costs?
  - Figuring out financial information from Matt first.
- Could we apply for grants to limit incremental registration increases?
  - Neil will look into possibilities for provincial funding.
  - Add a disclaimer to square for photos.
- Cost for registration is roughly \$205 to \$210 if registration numbers stay the same based on Matt's rough estimates from financials.
- SITKA profit margin (Neil will inquire).
- Can we add presenter emails to the final email with field and office agendas?
- Niel to contact Greg Rose to see if they can work the NICC into the Timber Measurements program schedule to have it available for students.
- Discussed full 2 day costs, student rate \$140 (full 2 days minus banquet dinner), and office session being \$110.
- **ACTION ITEM: Max to see about getting NICC conference info in BC Forest Professional, the increment, and job search BC.**

## 5. Provincial grant funding

- Possibilities for provincial grant funding?

## 6. Field Site

- Snowmobile club area on Pinkle Road.

## 7. Marketing Campaign/NICC Email

- Social media platforms - youtube, instagram, etc. Is there something in mind to attract registrants?
- Gmail for NICC
  - Has it been created?
  - Has it been posted to the NICC website?
- Videographer to promote NICC

## 8. Conference Speakers/Presenters

- Start looking for speakers (all)
- Suggestions for topics, 30mins slots but negotiable on time, teams.virtual platform is compatible, presenter is covered for meals and registration fee.
- Everyone, reach out to your possible presenters.

### Possible Topics

- Non-Timber Forest Products/FN medicinal forest resources (Andrew Ambery/Trevor Horne) Ambery will talk with Nakaz'adli and Trevor can reach out to Nations Meraki works with i.e. Wet'suwet'en.
  - In progress. No presenter confirmed to date.
  - Chelton Van Gelovan (Greg) is available and willing.
  - A panel presentation would be an option if there are others confirmed. If a panel is done we could put out a feeler ahead of time for questions.
- 3P sampling - Jason Smith (Greg). Recent cruise manual change to allow for pilot for 3P sampling. Could be stand alone or tied into the TPB update.

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## Keynote Speaker Options

- Kim Iles
  - **ACTION ITEM: Neil to email Kim and see if he would be willing to do a presentation leading into 3P.**
- Chelton Van Geloven
  - **ACTION ITEM: Greg to see if Chelton would be interested in being a Keynote speaker.**

## Confirmed Presentations

1. Wildfire rehab implementation post wildfire. Kyle Miller, RFT, Provincial Rehab Specialist (Taylor)
  - Super interested in presenting and attending the field day as well.
2. Pileated woodpeckers (Andrew Ambery)
  - A biologist is confirmed.
3. Bats and Bat Roosts in Trees (Julie)
  - A Biologist in the Peace said she would be interested in presenting.
  - Good to go. Morning would be better. Inge-Jean Hansen. Will try to be there in person, but worst case scenario we can do a virtual thing.
4. Survival or safety talk from PG SAR (Julie)
  - Somebody will do it. The presenter is not confirmed yet but the SAR guy said that outreach is within their mandate and will let us know who.
5. Provincial Wildfire Update (Greg)
  - Yes, someone for PGFC will provide an update.
6. Timber Pricing Branch cruising manual updates Jason Smith/Mike Widdel (Greg)
  - Yes, but depending on travel budgets. Worst case we could try to do it virtually but it is an important thing for Jason/Mike to attend.
7. Timber Pricing Officer (TPO) like Frank Caffery overview on Appraisals (Jeff)
  - Frank will do it!
9. Record the Conference Day
  - Possibly make it available online for a lower price.
  - Pros and cons to address.
  - Neil reached out and it is \$5,000 minimum to do it well.
  - Taylor raised concerns regarding presenters' willingness to do this knowing we get money for the presentation and they don't.
  - Julie suggested a live broadcast of the presentations.
  - Andrew Ambery provided a note on costs as there are discussions around cost control measures which may include not sending people to any events given the current industry constraints.
10. Signing Authority
  - Have exec met with BMO yet?
    - Greg has done it. All others still to do.
11. Work Breakdown List/Sheet
  - Gentle reminder: everyone to look at the Work Breakdown and take on some tasks.
  - The colour coding key shows who the general task could be for - this doesn't limit others from taking on those tasks.
12. Next Meeting Dates:
  - January 20, 2026

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- February 17, 2026
- March 17, 2026
- April 21, 2026

Meeting adjourned @ 6:08 pm