

Date & Time:

Tuesday, October 21st, 2025 @ 5 pm via Teams.

Members:

Member	Company	Location	2025-26 NICC Board Positions	Attendance
Greg Jonuk	Ministry of Forests	PG		Regrets
Judy Carlson	-----	PG		Regrets
Neil Brooks	Canfor	PG		Present
Jeff Ernst	North Area, Ministry of Forests	PG		Regrets
Taylor-Jean Rankin	DSS Resource District, Ministry of Forests	Smithers		Present
Matthew Colley	Strategic Natural Resource Consultants Inc.	PG		Present
Andrew Ambery	West Fraser	Quesnel		Present
Nathan Beckley	Spectrum Resource Group Inc.	PG		Regrets
Julie Lamoureux	Ministry of Forests	Dawson Creek		Present
Max Hamelin	Ministry of Forests	Houston		Present
Guillaume Dessureault Hamelin	Bigfoot Reforestation	Telkwa		Regrets
Trevor Horne	Meraki Resources	PG		Present

Agenda:

1. Review of Finances and Registration (Matt)

- Matt connected with Tim G re the final finances for the 2025 Annual Training Session (ATS)
- Approx 12000 cushion, in the black.
- Participants from 2025 = 86 paid. This may impact venue booking if we have to downsize.
- This will also impact registration for 2026 ATS
- Possible \$225 registration fee talked about - what is a reasonable increase in registration?

2. Venue Planning (Andrew A)

- Based on numbers from 2025 and current unsettled economic environment, we can likely plan on staying status quo on registration numbers (not larger).
- We can likely stay with Ramada, talks about using UNBC but logistical issues for catering
- Andrew P to send A.A. booking info for Ramada and catering, AA will take this on.

3. NICC Website (Andrew P)

- will need the log-in information which is currently with Andrew Potter. Jeff Ernst to contact Andrew to get this info.
- Andrew P updated website with NICC dates and deleted some old stuff
- Andrew P will connect with Jeff to pass over the website details and knowledge transfer

4. Changing of Signing Authorities (Greg)

- Executive to meet with A.P. and sign the sheet for signing authorities

5. Secure speakers

- Start looking for speakers (all)
- Talk about this at next meeting

6. Marketing campaign

- Matt is going to brainstorm and put something together for a way to attract more registrants - possibly creating something for instagram
- Something like a mass email to past registrants to remind them to sign up for the NICC

7. Current site, Gravel Pit Lake

- Is this site overused?
- Think of possible alternatives that facilitate good parking as well as proximity and accessibility

8. Work Breakdown List/Sheet

- Andrew P will look at the list and let the group know what needs to be added, if anything comes up
- everyone look at the Work Breakdown and take on some tasks
- Green box = done (put your name on things as well so we know)
 - Might want to change this colour, there is already a colour coding key

9. Action Items 6 Next Meeting (Nov 18)

Item #	Action Items	Assigned To	Status	Comments
1	Exec meet with Andrew P to sign the signing authority form	Andrew A Greg J Matt Colley Neil Brooks	Ongoing	Waiting on BMO to give green light for people to sign
2	Check-in with Andrew Potter including population of Work Breakdown Structure on google.doc to ensure no tasks are missed (knowledge transfer)	Andrew A	Completed	
3	Check-in with Andrew Potter re. NICC website log-in info. to update the website.	Jeff Ernst	Completed	
4	Think of another venue for field day	All	Completed	
5	Marketing campaign	Matt Colley	Ongoing	
6	Personal addresses need to be sent to Andrew P for updating the committee members	Taylor Rankin	Complete	Send email to board folks to get their personal addresses to A.P. asap

- Meeting adjourned at 18:10