NICC Meeting Minutes

Date & Time:

o   Tuesday March 26, 2024 @ 5 pm at IFS or via Zoom
(https://us06web.zoom.us/j/89712752073?pwd=QnQ2OThrSXJ4R3FBbzJzN0VFd01jdz09,
Meeting ID: 897 1275 2073, Passcode: 678719)

Members:

Member	Company	NICC Board Position	Attendance
Andrew Potter	Industrial Forestry Service Ltd. – PG	President, Website	Present
Greg Jonuk	Ministry of Forests – PG	Vice-President	Present
Judy Carlson	Seabridge Gold – PG	Secretary	Present
Tim Giesbrecht	Industrial Forestry Service Ltd. – PG	Treasurer	Absent
Neil Brooks	Canfor – PG	Registrar	Absent
Mike Kozak	Spectrum Resource Group Inc. – PG	Director at Large	Absent
Jeff Ernst	Ministry of Forests (North Area) – PG	Director at Large	Present
Tiana Hooker	West Fraser – Smithers	Director at Large	Present
David Lenton	RDL Forestry Consultants – PG	Director at Large	Absent
Taylor-Jean Rankin	DSS Resource District – Smithers	Director at Large	Present

Agenda:

1. Approval of Previous Meeting Minutes – Judy
    o   March 12, 2024 – Taylor motioned to approve, Jeff seconded, and minutes approved by all.
2. Action Items from Previous Meeting Minutes – Judy

Item #	Action Items	Assigned To	Status	Comments
2024-02-13a	Prepare a Field Site Map.	Mike	In Progress	2024-03-26: No updates yet. 2024-03-12: Mike completed the site map today. Andrew requested imagery be updated as it is blurry. Mike will revise the map with new imagery.
2024-02-13b	Prepare a draft workshop agenda.	Judy	Completed 2024-03-26	2024-03-26: Draft agenda has been sent out to the board. 2024-03-12: Not done yet. Judy will have it done this weekend.
2024-02-13c	See if they know someone who is willing to be a site captain for us.	Everyone	In Progress	2024-03-26: Andrew: No Connor this year as he is away in Turkey. Please do reach out still and confirm site captains. We can switch through sites quicker so less lag time or have two presenters/topics per station. **ACTION ITEM: Jeff will talk to Frank.** Greg has confirmed Alex Arsenault, Dave Lenton, Julie Lam, and Matt Colley (Strategic). Tiana: Andrew Amby is currently on holidays but sent a request.

				ACTION ITEM: Tiana to check in with Andrew Amby again. Taylor has confirmed Quinn McCord (Tyhee Forestry) and Stephen Toop (SBS). 2024-03-12: Previous people pulled in as site captains were Frank Caffrey (MoF), Kevin Parker/Matt Chimerinski, Connor Schuetz (IFS), and Andrew Ambry (West Fraser). Greg: Connect with Strategic folks to see if they are willing to be site captains. – Done.
2024-02-13d	Connect and sort registration system.	~~Neil &~~ Tim	Completed 2024-03-26	2024-03-26: The registration has been updated to $175 and it is up and running with 1 registrant to date. 2024-03-12: Tim has updated it to $200 per single fee and is all set up. Andrew noted that it is to remain at $175 as we cut the breakfast expense to reduce costs. Tim will change it to $175.
2024-02-13e	Pull past survey questions and data to use as a base.	Andrew	Completed 2024-03-26	2024-03-26: Last survey info has been sent to Tiana. 2024-03-12: Will do asap.
2024-02-13f	Put together a survey for this year with Andrew to provide support.	Tiana	In Progress	2024-03-26: Will put something together for next meeting for the board to finalize. Greg/Andrew got previous questions to Tiana. 2024-03-12: Tiana has looked at some possible platforms. Survey Monkey is always a good option. Our IT team has used a couple others through Microsoft based programs. Survey Monkey was used before and will likely be used again. Possible question: How do people feel about the decision to cut breakfast to keep registration costs down.
2024-03-12a	Reach out to Kevin Horsnell (Canfor) and see if he is willing to be our keynote speaker.	Mike	In Progress	2024-03-26: No update.
2024-03-12b	Reach out to Geoff Mycock and see if he is willing to be our keynote speaker.	Tiana	In Progress	2024-03-26: Geoff has a conflicting event and is not available. Spoke with Erik Kishkan and could pull in a GM/sawmill foreman from West Fraser

				to possibly discuss impacts of wildfire on the production side.
2024-03-12c	Prepare a café style table format discussion in lieu of a keynote speaker.	Greg	In Progress	2024-03-26: Greg has an exercise planned if we can't get a speaker.
2024-03-12d	Connect and discuss door prize options and get items ordered.	Andrew and Taylor	In Progress	2024-03-26: Taylor has looked into Smokescreen Graphics in Smithers. Minimum of 12 items when doing an order. Will send an email and will get back with a quote. Looking at shirts, sweatshirts, and hats. Estimated timeframe is between 3-5 weeks. Wasn't able to get a hold of Custom Stich via phone. Andrew has previously walked in and asked what we had done in the past. Suggested items: waterproof bags, Nalgene water bottles, waterproof field cards, stickers to put on things (folding saws, waterproof map cases), chest packs/radio packs, or fanny packs. We are open to switch things up. Budget: $1,000. Presenters: Typically get a GC approx. $40 range.

3. Financial Update – Tim
   o No update.
4. Website Update– www.nicc.ca – Andrew
   o No update.
5. BC Societies Update – Tim
   o No update.
6. **AGM Planning – Judy**
   o **Workshop Dates: Wednesday May 1st, 2024 (field) and Thursday May 2nd, 2024 (lecture)**
   o **Field Site Location: Kwitzil Lake (Gravel Pit Lake)**
   o **Banquet Dinner & Lecture Day Venue: Ramada (444 George Street)**
   o Food Options
      o Banquet Dinner: Regular dinner like previous years (roast beef, chicken, and a vegetable dish).
      o Lunch: Soup and sandwiches.
      o Breakfast: Would cost approx. $3,000. We are not offering breakfast this year to reduce registration costs.
      o Dietary Restrictions: People can let us know when they register.
      o Andrew: The contract has been signed. There is a discounted room rate with group code "NICC Event 2024" for $115 room/night.

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- o **ACTION ITEM: Andrew to update website with Ramada room rate discount code.**
- o **Registration Cost: 2023-2024 Workshop Registration will be $175/person.**
  - o 2022-2023 Workshop was $175/person with approx. 100 paid attendees. To break even we should have charged $208.
- o Field Site Map
  - o **ACTION ITEM: Mike to update field site map after the field site set up.**
- o Workshop Agenda
  - o Draft is done.
  - o **ACTION ITEM: Judy to revise the workshop agenda after information is confirmed by board members.**
- o Field Station Topics
  - o Theme: "Back to Basics".
  - o Possible Topics: DBH, Height, Path Remarks (Scars, Forks/Crooks), Quality Remarks (Insect Codes, Fire Codes, Blowdown Codes), Tree Class (Sound Wood, Age), Borderline In/Out Trees, Orphan Trees, and Tips & Tricks.
- o **Field Station Site Captains**
  - o We currently have ~~9~~ 7 (maybe 8 if David is in) (Andrew, Greg, Tim, ~~Neil~~, Mike, Jeff, Tiana, David (?), and Taylor).
  - o We usually have 10-12 stations so if you have someone you can tap on the shoulder let us know.
- o **Field Site Set-up Date: Wednesday April 24th, 2024 or Friday April 26th, 2024 meet at CN Centre parking lot at 8:00 am.**
- o **Banquet Dinner Keynote Speaker**
  - o Still need to find someone. Please reach out to folks if you have a suggestion.
- o **Lecture Day Speakers/Presenters**: Traditionally we have approx. 7 half hour time slots.
  1. (Jeff) Timber Pricing Branch is confirmed for a ½ hour re. CM updates. Speaker is TBD.
  2. (Mike) Jeanne Robert, Entomologist is confirmed for a ½ hour re. how cruise data can be used by the Ministry to look at insect attacks.
  3. **(Taylor) Alex Wood, Regional Pathologist** is confirmed re. stand health and growth modelling program effects volume is second growth stands.
     a. **Alex is unavailable. Waiting to hear back if Jewel Yurkewich is willing to do a presentation instead of Alex.**
  4. (Greg) Doug or Sharon, BCWS, PGFC will do a Wildfire Update presentation.
  5. (Niel) Mark Phinney - biologist, he wants to discuss things cruisers may find in the block that's worth noting for a biological reason as he states cruisers get the best coverage of the blocks. Will likely want to present in the morning.
  6. (Neil) Matt Campbell - engineer, tried to use LiDAR in the field to replicate the cruise volumes/data.
  7. (Andrew) Jim Wilson – compilations side of things. Need to give him an idea/topic/breakdown of what to show/speak to.
  8. (Andrew) Norm from Norcan – Archaeologist – evaluate from the timber side what they deal with and what they see. What do you do with a CMT? Can you drill it or not? CMT ID.

- o Other potential topics/speakers
    - ▪ UWR study with partial harvest and potential populations.
    - ▪ Greg/Andrew: Quality assurance check cruising or what fails regarding safety for BC Forest Safety Council/WorkSafe. Could do a panel concept with 3-4 people and have a table exercise with people generating questions and to ask them with a general theme for discussion. Both senior and non senior folks on the panel.
    - ▪ Greg/Andrew: Recruitment and retention, training, onboarding new staff. Can increase social involvement aspect of the session.
    - ▪ Greg: World café style/table format where people move around and get them outside of their normal table groups.
- o Lecture Day Vendors: IRL will set up a booth.
- o FPBC CPD Hours (mandatory 30 hours/year): Last year was approximately 12-14 hours.
- o **Door Prizes – Andrew & Taylor**
    - o Budget is $1,000.
    - o Will depend on budget and expenses. We will need to provide the logo to do any engraving or embroidery on items.
    - o **ACTION ITEM: Judy to go to Custom Stich tomorrow and see what we have ordered for the past few years and send it to Taylor.**
- o Guest Speaker Recognition
    - o Will depend on budget and expenses. We will do something as it is good to recognize the speakers.
- o AGM Sponsor (unofficial): PWB will sponsor us again and provide some beer for the event.
7. Any Other Business – All
    - o **ACTION ITEM: Tim to send out a broad email with a link to previous registrants.**
    - o **ACTION ITEM: Greg to send Judy photos of blind conk to put into a slideshow to show during breaks at the workshop.**
8. Next Meeting Date & Time
    - o Tuesday April 9th, 2024 @ 5 pm@ IFS & via Zoom

Meeting Adjourned: 5:53 pm