

NICC Meeting Minutes

Date & Time: Tuesday January 10, 2023 @ 5 pm via Zoom

Members Present:

Member	Company	NICC Board Position	Attendance
Andrew Potter	Industrial Forestry Service Ltd. – PG	President, Website	Present
Greg Jonuk	MFLNRO (Omineca Region) – PG	Vice-President, MC	Absent
Judy Carlson	Seabridge Gold - Terrace	Secretary	Present
Tim Giesbrecht	Industrial Forestry Service Ltd. – PG	Registrar	Absent
Tyler Suel	Arrow Forestry Ltd. – PG	Training Officer	Absent
Aaron Hames	West Fraser – Quesnel	AGM Presentation Coordinator	Present
Mike Kozak	Spectrum Resource Group Inc. – PG	Director at Large	Present
Neil Brooks	Canfor – PG	Director at Large	Present

Agenda:

1. Approval of Previous Meeting Minutes – Judy
 - November 8th, 2022 meeting minutes
 - Approved by all.
2. Action Items from Previous Meeting Minutes – Judy

Item #	Action Items	Assigned To	Status	Comments
2022-11a	Do the 2022 annual expenses by the January meeting.	Tim		Deferred to next meeting.
2022-11b	Brainstorm possible training event ideas.	Tim & Mike		Deferred to next meeting.
2022-11c	Update the website with new board members.	Andrew	In Progress	Andrew: Mike and Neil have been added and Josh was removed. A few other updates were made. Will need to update with AGM info once finalized. Mike: Did a quick check and it isn't showing up on the website. Andrew: To review and confirm next meeting.
2022-11d	See if we can get the classroom day at UNBC changed to Thursday May 18 th or 4 th .	Andrew	In Progress	Andrew to confirm May 4 th with UNBC as it is available.
2022-11e	Look into venue options for the banquet dinner.	Andrew		Deferred to next meeting.
2022-11f	Look for a banquet dinner speaker.	Aaron	In Progress	
2022-11g	Look for classroom day presenters.	Aaron, Neil, Greg, and Mike	In Progress	Mike: It would help if we knew what we have had in the past. ACTION ITEM: Judy to find previous AGM agendas with presenter & topics and forward to group.

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2022-11h	Invite IRL back to AGM.	Andrew	In Progress	
2022-11i	Look into streamlining the payment method for the AGM this year so companies can pay for a block of people at once.	Tim		Deferred to next meeting.
2022-11j	Look into getting a sponsor for the AGM.	Greg Neil	In Progress	Greg: Not really in my wheelhouse. Neil: I can look into sponsorship with PWB as I has connections.
2022-11k	Submit the BC Societies annual report by Dec. 31 st .	Tim	Completed 2023-01-10	Andrew: Done!
2022-11l	Look into having a booth at a job fair (CNC/UNBC/High School).	Mike	Tabled Until Next Year	Mike: We could look into CNC Chili Cook off but it isn't the right time of year for it. Summer/Fall event. All: Put on hold until next year.
2022-11m	Look into having a booth at the ABCFP AGM in PG.	Mike	Completed 2023-01-10	Mike: Prices to have a booth at the ABCFP AGM is \$650+ to attend and \$1200+ for the booth. Not very realistic/feasible for us. All: Agreed that this is not a viable option.
2022-11n	Look into making & posting some YouTube videos to highlight cruising.	Greg	In Progress	Discussed two options. NICC promo & A Day in the Life of a Cruiser. Greg: Better with pictures than with videos for editing and putting together. But could try it out. ACTION ITEM: Everyone to send pictures/videos/ideas to Greg for NICC promo video.

3. Financial Update – Tim
 - Deferred to next meeting.
4. Website Update– www.nicc.ca – Andrew
 - See Action Item above.
5. BC Societies Update – Tim
 - Deferred to next meeting.
6. AGM Planning – Judy
 - Field Day: ~~Tuesday May 16th, 2023~~ Tuesday May 3rd, 2023
 - Classroom Day: ~~May 17th 2023 is booked for office day of AGM.~~ Wednesday May 4th, 2023
 - Registration Cost: Usually \$150 for 2 days, we did \$100 for 1 day.
 - Andrew: We will know more once we finalize the banquet dinner and classroom day details (venue and meals).
 - Banquet Dinner Venue
 - Banquet Dinner Speaker
 - Classroom Presentations
 - Field Station Topics

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- Site Map & Stations List/Booklet
 - Andrew: I can do the map if Tyler can't.
 - Judy: Do we want a booklet or just a site list with captains? The booklet is more involved with all the captains providing notes and me compiling it and printing copies. The List is much easier and quicker to produce.
 - Andrew: We could do the simplified list but include the CM sections as well.
 - All: We will do the list with CM sections.
 - Judy: I can do the draft up for review by the group before printing.
 - Site Captains
 - We have 7: Andrew, Greg, Tim, Tyler, Aaron, Mike, & Neil.
 - Judy: If we have more than 7 stations we will need to pull other people in to be a site captain.
 - ABCFP CPD Hours (30 hours mandatory)
 - Last year: 7.5 for the one day.
 - Door Prizes
 - Go big! Like we used to do pre covid.
 - Judy: Are going to just do NICC prizes or see if we can get SWAG from our employers as well?
 - Andrew: We have done both in the past.
 - Mike: If our goal is to promote the NICC we should stick with that.
 - All: Decided that we will stick with NICC branded swag.
 - Invites: IRL and others
 - Payment Method
 - Sponsor for AGM
 - Pacific Western Brewery and IRL have supported us in the past.
7. Any Other Business – All
- Pick a Site! – Andrew
 - Last years was great, we could use it again. Need to finalize the location by mid March for registration info.
 - All: We will use the same site as last year.
8. Next Meeting Date & Time
- February 7th, 2023 @ 5 pm @ IFS & via Zoom
 - **ACTION ITEM: Judy to send out calendar invite, January meeting minutes, and February agenda.**

Meeting Adjourned: 5:47 pm