



## **NORTHERN INTERIOR CRUISING COMMITTEE**

P.O. Box 2016, Station B, Prince George, B.C. V2N 2J6

**Meeting Minutes** April 8, 2014

In Attendance: Ralph Ottens      Phil Smith      Tim Nowe      Andrew Potter      Dave Morrow  
Chris David      Tim Penninga

### **Agenda Items**

- Banquet dinner was discussed, specifically how we are going to deal with the seating if we have a high attendance. It was decided that it will be the first 130 to confirm their spot during the morning registration.
- The LIDAR talk has been confirmed.
- There was some discussion over what are appropriate expenses to cover for guest speakers. It was decided that one of the big values of these AGM's are the guest speakers and if we stop paying expenses speakers will start saying no. Also if a speaker draws in 3 people then they have essentially paid for their cost
- Discussed sending personal invitation from the committee to Don for his help over the years as this is potentially his last NICC AGM before retirement.
- Andrew has confirmed that IRL will be providing some gear for door prizes
- All those available to help with the field site set-up will meet May 1 in the CN centre parking lot across from the DPG office @8:00 am. Whatever doesn't get done on the first will be done the following day
- A review field sites with site captain will take place on May 2
- Group captains need to be invited to see the site prior to the field day to give them a chance to prepare themselves
  - We decided the best way would be to have stationary captain especially for Marten and Archer.
  - Most committee members are willing to be site captains. We will need to make a list to ensure we have enough people
- The cost for the university ( based on 150 people) is \$5,712.01. This includes:
  - A/V equipment for the day

- Weldwood Lecture Theatre (Cap. 160ppl)
- Breakfast buffet
- Lunch buffet
- Cafeteria for both meals
- Prices for the different components are shown in the attachment
- The person at the hotel was not in the office so I was unable to come up with the exact price but I provided an estimate below. Hopefully we can get some of the cost waived like last year such as AV equipment. The cost for the banquet dinner (based on 130 pp) is ~\$5003.59. This includes:
  - A/V equipment for the day \$75.00
  - Dinner buffet \$30/plate (to be negotiated)
  - Banquet hall \$375.00

Total AGM venue and food cost estimate is ~ \$10,715.60. hopefully a little lower depending on what the hotel is willing to negotiate on.

### **Action Items**

- Chris to add pay parking and first come first serve comments to the schedule **(done)**
- Ron the email schedule to public and confirm that Beth Eagle is available to talk about the TPB changes to the manual **(done)**
- Tim Giesbrecht to post AGM schedule on the NICC site (schedule is attached to the email)
- Phil to talk to Kim about books for the door prizes