

NICC Meeting Minutes

Date & Time: Tuesday February 16, 2023 @ 5 pm at IFS or via Zoom

Members Present:

Member	Company	NICC Board Position	Attendance
Andrew Potter	Industrial Forestry Service Ltd. – PG	President, Website	Present
Greg Jonuk	MFLNRO (Omineca Region) – PG	Vice-President, MC	Present
Judy Carlson	Seabridge Gold - Terrace	Secretary	Present
Tim Giesbrecht	Industrial Forestry Service Ltd. – PG	Registrar	Present
Tyler Suel	Arrow Forestry Ltd. – PG	Training Officer	Absent
Aaron Hames	West Fraser – Quesnel	AGM Presentation Coordinator	Present
Mike Kozak	Spectrum Resource Group Inc. – PG	Director at Large	Absent
Neil Brooks	Canfor – PG	Director at Large	Present

Agenda:

1. Approval of Previous Meeting Minutes – Judy
 - o January 10, 2023 Meeting Minutes – Approved by all.
2. Action Items from Previous Meeting Minutes – Judy

Item #	Action Items	Assigned To	Status	Comments
2022-11a	Do the 2022 annual expenses by the January meeting.	Tim	In Progress	2023-02-16 Tim: Current balance is \$18,670 in the bank.
2022-11b	Brainstorm possible training event ideas.	Tim & Mike	Closed 2023-02-16	2023-02-16: Deferred until next year.
2022-11c	Update the website with new board members.	Andrew	In Progress	2023-02-16 Andrew: Ongoing. To be done shortly. 2023-01-10 Andrew: Mike and Neil have been added and Josh was removed. A few other updates were made. Will need to update with AGM info once finalized. Mike: Did a quick check and it isn't showing up on the website. Andrew: To review and confirm next meeting.
2022-11d	See if we can get the classroom day at UNBC changed to Thursday May 18 th or 4 th .	Andrew	Completed 2023-02-16	2023-02-16 Andrew: Confirmed Canfor Theatre (0700-1700) & NUSC event space for meals (beside theatre) on May 4 th . 0700-0830 for breakfast & 1200-1300 for lunch. Approx \$1200 for facility spaces. Food to be similar to past years. (all are good with this). 2023-01-10

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				Andrew to confirm May 4 th with UNBC as it is available.
2022-11e	Look into venue options for the banquet dinner.	Andrew	Completed 2023-02-16	2023-02-16 Andrew: Ramada estimated 150 people room rental \$900 Wet bar available Need to pick meal plan estimate \$60/plate Reserved 50 rooms for May 3 rd at \$114/night. All good with this.
2022-11f	Look for a banquet dinner speaker.	Aaron	In Progress	Jim Wilson will speak. Could be keynote or presenter at AGM. Aaron: History of cruise compilations from first version to now and where could it go in the future. Greg: Typical keynote is visionary with some humour. Tim: Perhaps a lay of the land, where are we at for the industry in the face of mill closures and reduced AAC and what does this mean for the future? Maybe Jim Girvan or Rob Schuetz.
2022-11g	Look for classroom day presenters.	Aaron, Neil, Greg, and Mike	In Progress	TPB. Denise Kerr, inclusivity. Doug Smith, BCWS. Phil Batista, MoF entomologist. Greg Rose, CNC program update. Mike to see about UNBC. Troy Lee ABCFP not available (overlap with ABCFP meeting). Perhaps someone from Forest Measurements Board. Warren Staff, as a SITCA rep (15 mins) interview format with Greg. Collin Chisholm, ALRF. JC to Draft up agenda for next week.
2022-11h	Invite IRL back to AGM.	Andrew	Completed	Done. They will come. Motion Canada (41 years) similar to IRL. Will also come.
2022-11i	Look into streamlining the payment method for the AGM this year so companies can pay for a block of people at once.	Tim	In Progress	One registrant on old system. Need to figure out AGM cost. Tim to figure out grouping package better.
2022-11j	Look into getting a sponsor for the AGM.	Greg Neil	In Progress	10 flats from PWB (4-6 packs-24/flat).

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				See if they have a sandwich board or poster to put up. 2023-01-10 Greg: Not really in my wheelhouse. Neil: I can look into sponsorship with PWB as I has connections.
2022-11n	Look into making & posting some YouTube videos to highlight cruising.	Greg	In Progress	See video at: https://www.youtube.com/watch?v=3MDBzP-Knxo&t=4s Everyone to review and note changes for Greg next meeting. 2023-01-10 Discussed two options. NICC promo & A Day in the Life of a Cruiser. Greg: Better with pictures than with videos for editing and putting together. But could try it out.
2023-01a	Find previous AGM agendas with presenter & topics and forward to group.	Judy	Completed	Greg did it! Yay!
2023-01b	Send pictures/videos/ideas to Greg for NICC promo video.	Everyone	Completed	Greg: Not needed at this point.
2023-01c	Send out calendar invite, January meeting minutes, and February agenda.	Judy	Completed 2023-01-10	

3. Financial Update – Tim
 - In progress. Roughly \$18,670.
4. Website Update– www.nicc.ca – Andrew
 - See action item above.
5. BC Societies Update – Tim
 - The Annual Report is done.
6. AGM Planning – Judy
 - **Field Day: Tuesday May 3rd, 2023**
 - **Classroom Day: Wednesday May 4th, 2023 @ UNBC Canfor Theatre**
 - Registration Cost: Usually \$150 for 2 days, we did \$100 for 1 day.
 - Andrew to go over venue and meal costs. Website still says \$100 and needs to be updated. We will finalize after venue & meal expenses are finalized.
 - **Banquet Dinner Venue: Ramada Hotel (444 George Street)**
 - Banquet Dinner Speaker – Aaron
 - Still in discussions.
 - Classroom Presentations
 - See action items above and draft agenda.
 - **Field Location: Kwitzil Lake (Gravel Pit Lake) (same as last year)**

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- Field Station Topics
 - Site Map & Stations List/Booklet
 - Map: Andrew or Tyler
 - List w CM Sections: Judy
 - Site Captains
 - We have 7: Andrew, Greg, Tim, Tyler, Aaron, Mike, & Neil.
 - ABCFP CPD Hours (30 hours mandatory): Last year: 7.5 for the one day.
 - Door Prizes – Andrew
 - Increase \$\$\$ and only use NICC branded swag.
 - Invites: IRL. And others?: IRL and Motion Canada will come on classroom day.
 - Payment Method – Tim
 - Sponsor for AGM – Neil: PWB is confirmed.
7. Any Other Business – All
- Tim: CNC: Pitching idea for endowment that will last in perpetuity. Wanting to team up with CNC CF. Asking for \$17,500. All \$ from RF is funnelled through general revenue. They will match it.
 - All: Financially irresponsible for our committee to do this.
 - All: We will still do the bursaries. UNBC 1 @ \$1,000 and CNC 1 @ \$1,000.
 - Andrew: Guest speaker gift bags. Something for recognition.
 - Andrew: Registration to start happening in March to get email out to start getting numbers.
 - Andrew: Two-week meetings intervals in March and April.
 - Andrew to figure out Zoom or try Teams.
 - Greg: Away for 3 weeks starting March 8th.
8. Next Meeting Date & Time
- March 7th, 2023 @ 5 pm @ IFS & via Zoom
 - Then March 21st, 2023 @ 5 pm

Meeting Adjourned: 6:09 pm