

NICC Meeting Minutes

Date & Time: Thursday October 27th, 2016 @ 5:00 pm @ IFS

Conference Call Information: 1-877-353-9184 Participant ID: 6207347

Members Present:

- Judy Carlson, MFLNRO – PG District
- Tim Giesbrecht, IFS
- Alex Burkinshaw, Allnorth
- Eric McCormick, Westland Resources – Terrace
- Greg Jonuk, MFLNRO – Omineca Region
- Luke Wichrowski, MFLNRO – FS James
- Brandon Albino, BCTS – Mackenzie
- Sheena Colton, CANFOR – Chetwynd

Members Absent:

- Andrew Potter, IFS
- Lisa Spingle, CONIFEX – FS James
- Tyler Suel, IFS
- Brandon Collison, CANFOR – PG
- David Morrow, CANFOR – FS John

Minutes:

1. Approval of Previous Meeting Minutes
 - Last meeting was the AGM on May 5th & 6th 2016.
 - The AGM Minutes and the April 28th Field Station Setup Meeting Minutes are currently unavailable.
2. Action Items from the Previous Meetings
 - None
3. Election of NICC Board of Director Positions
 - Chair – Alex Burkinshaw
 - Vice-Chair – Greg Jonuk
 - Secretary – Judy Carlson
 - Treasurer – Brandon Albino
 - Training Officer – Brandon Collison
 - Directors at Large – Dave Morrow, Eric McCormick, Lisa Spingle, Sheena Colton, Luke Wichrowski, Tyler Suel
 - Appointed Positions
 - Registrar – Tim Giesbrecht & Andrew Potter
 - Forest Measurements Board Member – TDB
 - **Action Item:** Tim to talk about FMB with Brian Robinson.
4. Financial Summary
 - Where are we at to start of this year?
 - To start January 2016 we had - \$22,200 at this point after the AGM we have \$27,600.
 - **Action Item:** Tim will have an end of year statement out by December 31st, 2016.
 - Signing Authorities – Never got done this year. Andrew, Tim, & Ron Alton. Two signatures for signing cheques. New ones will be Andrew, Tim, Greg, and Brandon Albino will get rolled into being the new signing authorities.
 - **Action Item:** Tim to draft up the letter to get the signing authorities changed.
5. Website Update
 - Board of Directors needs to be updated.
 - **Action Item:** Tim to get the website updated (by Hans) to reflect the new board of directors.
6. 2017 AGM Planning
 - Date for AGM

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- Wednesday May 3rd & Thursday May 4th 2017.
- Topics
 - Might be good to get input from membership prior to AGM for hot topics or topics to be discussed. We could do a draw from the survey respondents for either a door prize or free AGM admission.
 - **Action Item:** Everyone to think about questions for survey to build the topic base.
- 7. Email from Eric Kishkan of West Fraser regarding being on the Board of Directors
 - **Action Item:** Alex to touch base with Eric and see if he is committed to being on the board still and if so let Judy know to add him to the distribution list for the next meeting's agenda.
- 8. Email from Alex Burkinshaw & Eric McCormick regarding Check Cruising
 - We discussed the situation that this letter was written about and whether those circumstances are still occurring or if they have been addressed and improved.
 - There were concerns that these circumstances were the "normal" practice for work in the area but that is not the case.
 - We discussed the wording in the manual around check cruising and interactions between the MFLNRO and the licensees.
 - The consensus of the group is that the wording in the manual is fairly weak and gives leeway for the check cruiser to not invite the cruisers and to not notify them that a check cruise is being done.
 - The group also thought that the check cruisers should give the client/cruisers a reasonable opportunity to attend a check cruise and that the check cruisers must notify licensee that a check cruise will be done.
 - We all felt that this would promote a good healthy working relationship between the MFLNRO and licensees which could help in cross training and knowledge sharing between the two groups.
 - **Action Item:** Eric to draft up a discussion note and distribute to all members within two weeks.
- 9. Any Other Business
 - Training Seminar
 - Potential to put on a training type course like we discussed last year. We might want to survey our membership to see if they would like a training session in conjunction with the AGM or at another time.
 - Section in the manual about sampling error waiver of waiving measure count ratio can't be exceeded unless 100x100m grid...wording is confusing.
 - **Action Item:** Brandon to send out email with manual section/wording for us to review.
 - Cruise manual is in the process of getting rewritten to address certain issues that have come forth in the last few months.
 - **Action Item:** Greg to see if Beth will send the draft manual out to the NICC for review.
- 10. Next Meeting Date & Time
 - Thursday December 8th, 2016 @ 5 pm @ IFS.

Meeting adjourned: 6:16 pm