

# NICC Meeting Minutes

**Date & Time:** Tuesday February 14<sup>th</sup>, 2017 @ 5:00 pm @ IFS

**Conference Call Information:** 1-877-353-9184 Participant ID: 6207347

**Members Present:**

- Judy Carlson, MFLNRO – PG District
- Tim Giesbrecht, IFS
- Alex Burkinshaw, Allnorth
- Eric McCormick, Westland Resources – Terrace
- Luke Wichrowski, MFLNRO – FS James
- Sheena Colton, CANFOR – Chetwynd
- Tyler Suel, IFS
- Greg Jonuk, MFLNRO – Omineca Region

**Members Absent:**

- Andrew Potter, IFS
- David Morrow, CANFOR – FS John
- Brandon Albino, BCTS – Mackenzie
- Eric Kishkan, West Fraser - Quesnel
- Brandon Collison, CANFOR – PG
- Calvin Strom, CONIFEX – Mackenzie

**Minutes:**

1. Approval of Previous Meeting Minutes
  - Last meeting was January 12<sup>th</sup>, 2017.
    - Alex: The minutes are good! No changes needed.
    - All agree.
2. Action Items from the Previous Meetings

Item #	Action Items	Person(s) Responsible	Status	Comments
4	2016-10-27: Tim to get the website updated (by Hans) to reflect the new board of directors.	Tyler Suel	In Progress	2016-12-08: Tim is aiming to have this done by the end of December. 2017-01-12: Tyler has agreed to take this on for Tim as he is swamped with work right now. 2017-02-14: Almost done. It should be completed by next meeting.
5	2016-10-27: Everyone to think about questions for survey to build the topic base for the 2017 AGM.	Everyone	In Progress	2016-12-08: We discussed the questions that Luke has written down and Greg and Luke will work on finalizing the questions for the next meeting. Perhaps making a few of them multiple choice questions instead of all open ended answers. Eric M. suggested questions related to field topics and guest speakers for the office day. 2017-01-12: Alex would prefer to have less open ended questions as it can be difficult to compile them. Sheena said people are more likely to complete a survey if it is more multiple choice questions. <b>ACTION:</b> Everyone to review the questions and propose changes by

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				<p>January 27<sup>th</sup>.</p> <p><b>ACTION:</b> Greg to review and revise questions by the next meeting.</p> <p>2017-02-14: The group reviewed the questions for the survey and made some tweaks.</p> <p><b>ACTION:</b> Greg to review and finalize. It has been suggest that we will do a paper evaluation at the AGM and possibly do a raffle draw for those that have contributed something.</p>
11	2017-01-12: Tim to email the year end statement out to the group ASAP.	Tim Giesbrecht	Completed 2017-01-20	
12	2017-01-12: Everyone to bring a topic or idea for the AGM to next meeting.	Everyone	In Progress	2017-02-14: Everyone to bring topic and guest speakers suggestions to next meeting.
13	2017-01-12: Brandon & Alex to locate a suitable field site for the AGM.	Brandon Collison & Alex Burkinshaw	In Progress	2017-02-14: No update yet on possible locations.
14	2017-01-12: Everyone to provide comments on the Draft Cruising Manual Amendment to Alex by January 23 <sup>rd</sup> .	Everyone	Completed 2017-01-27	
15	2017-01-12: Alex to compile comments and draft up a response to the proposed amendments to Beth by January 27 <sup>th</sup> .	Alex Burkinshaw	Completed 2017-01-25	2017-01-25: A pdf letter has been emailed to Beth Eagles.
16	2017-01-12: Tim to email out the draft NICC Policies & Principles document to everyone.	Tim Giesbrecht	Completed 2017-01-20	
17	2017-01-12: Everyone to review the draft NICC Policies & Principles document for the next meeting.	Everyone	In Progress	2017-02-14: Only one person gave comments. Others to send comments to Tim by February 21 <sup>st</sup> .

### 3. Financial Summary

- Need signing authorities to be updated. Greg to be added.
- **ACTION ITEM:** Tim to do up letter and take to bank.
- **ACTION ITEM:** Greg to go to bank and sign documents.

### 4. Website Update

- See action Item above.

### 5. 2017 AGM Planning

- Date for AGM - Wednesday May3<sup>rd</sup> & Thursday May 4<sup>th</sup> 2017.

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- UNBC Canfor Theatre is booked for May 4<sup>th</sup>.
  - The Sandman is tentatively booked for dinner on May 3<sup>rd</sup> (already an event booked for the evening).
    - Has this been confirmed or do we need to find a new venue?
      - Tim: The Sandman has an event before and doesn't want us to start until 6:30 pm.
      - Everyone is okay with this. We can suggest that people meet at 6:00 pm on the other side prior to the dinner set up.
  - Survey to Membership for AGM Topic Suggestions
    - See action Item above.
  - Field Site Location - TBD
  - Field Day Topics – Stationary Captains
    - GPS station (Greg has a suggested by John Armstrong & Alex agrees with it)
    - Cruise manual changes (Tyler)
    - Risk Group Changes (Sheena)
      - Eric: In all FIZ zones with BA & HE all trees are in risk group 1.
    - What check cruisers look for (Judy)
    - Walk-through plot (Greg)
      - Alex: it is topical with NCB<sub>r</sub> patches and Sx stands
    - Sound wood calculations (Luke)
    - What do you do when a tree is long dead and standing – do you call beetle even if there aren't signs still visible on the tree? (Greg)
  - Guest Speaker Topics
    - Migratory Birds – Canfor biologist (Brandon)
    - Bioenergy Fibre Supply (Tim)
    - Timber Supply - John Pousette (Andrew)
    - Cruising History - It is neat to see the history aspect of things. This was well received last time. (Eric M.)
    - White Bark Pine Management Group– Randy Moore, chair (in Kamloops) showed a lot of interest in speaking to a group about White Bark Pine Management. (Luke)
    - Cruising Manual Updates - Beth Eagles (Greg)
    - Expansion of Cruise Based Billing – expanding to Spruce and perhaps green conifer – Beth Eagles or Jim McLean (Greg)
    - Southern Interior update – What is going on with SITCA anything interesting or relevant to NICC? (Greg)
6. Any Other Business
- Resignation Email from Brandon Albino
    - Resignation has been accepted.
    - Directors need to be elected at the AGM by the members and not appointed afterwards.
  - **ACTION ITEM:** Judy to send out last year's agenda for review and blank one out and have ready for next meeting.
7. Next Meeting Date & Time
- Thursday March 2<sup>nd</sup>, 2017 @ 5 pm @ IFS.