

NICC Meeting Minutes

Date & Time: Thursday November 2nd, 2017 @ 5:00 pm @ IFS

Conference Call Information: 1-877-353-9184 Participant ID: 6207347

Members Present:

Member	Company	NICC Board Position	Present/Absent
Judy Carlson	MFLNRO – PG District		Present
Alex Burkinshaw	Allnorth		Absent
Greg Jonuk	MFLNRO – Omineca Region		Absent
Andrew Potter	IFS		Present
Tim Giesbrecht	IFS		Absent
Brandon Collison	CANFOR – PG		Present
Dave Morrow	CANFOR – FS John		Present
Eric McCormick	Westland Resources –Terrace		Absent
Tyler Suel	IFS		Present
Luke Wichrowski	MFLNRO – FS James		Absent
Eric Kishkan	West Fraser - Quesnel		Present
Calvin Strom	CONIFEX – Mackenzie		Present
Jarmo Laitinen	BCTS – PG District		Present

Minutes:

1. Approval of Previous Meeting Minutes
 - Last meeting was April 13th, 2017.
2. Election of Board Positions (Last years in brackets) – Who is going to do:
 - Secretary (Judy Carlson) – Judy Carlson
 - Chair (Alex Burkinshaw) – Eric Kishkan
 - Vice-Chair (Greg Jonuk) – Calvin Strom
 - Registrar (Andrew Potter) – Andrew Potter
 - Treasurer (Tim Giesbrecht – Acting) – Tim Giesbrecht & Andrew Potter
 - Training Officer (Brandon Collison) – Brandon Collison
 - Director at Large –Dave Morrow, Tyler Suel, Greg Jonuk, Luke Wichrowski, Jarmo Laitinen, Erick McCormick, & Alex Burkinshaw
 - All in favor? Yes – Unanimous.
3. Action Items from the Previous Meetings Minutes

Item #	Action Items	Person(s) Responsible	Status	Comments
19	2017-02-14: Go to bank and sign documents.	Greg Jonuk/ Tim Giesbrecht/ Andrew Potter	In Progress	2017-03-02: Tim will take the letter to the bank and let Greg know when it is ready to go at the bank. 2017-03-30: Tim and Andrew were looking into switching banks again. We currently bank at BMO. They will look into CIBC and maybe Intergris. 2017-04-13: Nothing new as of yet. 2017-11-02: Andrew says that we are not changing banks. Andrew will get the

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				letter done up again for signing authorities and coordinate getting it signed at the bank with Tim and Greg.
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- 4. Financial Summary
 - Where are we at to start of this year?
 - We currently have approximately \$33,000 in the bank.
- 5. Website Update
 - Board of Directors needs to be updated.
 - **ACTION ITEM:** Tyler will update the website with the new board of directors and AGM dates.
- 6. 2018 AGM Planning
 - Date for AGM (last year was Wednesday May 3rd & Thursday May 4th 2017)
 - May 2 & 3 (Wednesday & Thursday) or
 - May 3 & 4 (Thursday & Friday)
 - The group decided on **May 2nd & 3rd 2018** for NICC.
 - Venue for AGM (last year we used the UNBC Canfor Theatre for the office session & the Sandman for the dinner)
 - Greg checked with the Sandman Signature and their banquet hall is available on May 2 from 5 to 12:30 pm.
 - Greg checked with UNBC and they can't confirm if the Canfor Theater is available until March.
 - Tyler: The Ramada might be able to come in at lower prices for those dates.
 - **ACTION ITEM:** Tyler and Andrew to figure out the venues for the AGM. They will look at the Ramada for the dinner and UNBC for the office session.
 - Andrew: Guest Speakers: we need to start thinking about who we can get and topics that we want to speak to. Some suggestions are:
 - Insects – Spruce Beetle, Fir Beetle, Code 5 or 6
 - Wildfires – Impact on the Land Base, Burned Timber Codes
 - Timber Pricing Branch
 - Regional Pathologist – Jewel Yurkewich
 - Cut to Cruise
 - Waste
 - Comparative Cruises
 - Jarmo: What do we do for Swag?
 - Judy & Andrew: We usually get items from our employers for swag. We also purchase some bigger items from the NICC budget.
 - Field Site (last year we were approximately 2 km down the cut-off road off of 6km on the Pelican FSR.
 - Everyone to keep an eye out for a good place over the next couple of months when you are in the field.
 - **ACTION ITEM:** Brandon to find a field site for the 2018 AGM.
 - Survey Results
 - Luke has compiled the survey results for us.

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- **ACTION ITEM:** Judy to send out Survey Results with meeting minutes ASAP for review prior to our next meeting.

7. Any Other Business
 - None.
8. Next Meeting Date & Time
 - Thursday December 7th, 2017 @ 5:00 pm @ IFS

Meeting Adjourned: 5:38 pm